The Village Design Statement for Trefonen, Treflach & Nantmawr

Constitution

This constitution was adopted on the 8th day of March 2006 and revised on 14th September 2015

1. NAME

The name of the charity shall be The Village Design Statement for Trefonen, Treflach and Nantmawr (‘The Charity’).

1. **OBJECTS**

The object of the Charity shall be to benefit the community by producing **and maintaining up to date** a village design statement for Trefonen, Treflach and Nantmawr.

1. **POWERS**

In furtherance of the foregoing object, but not otherwise, the Steering Group shall have the power to:

1. raise funds and invite and receive contributions;
2. organise activities, events, lectures, discussions and to produce leaflets and other publicity material;
3. consult the public by arranging surveys, meetings, exhibitions and the presentation of drafts;
4. undertake research;
5. co-operate with other charities, voluntary bodies and statutory authorities operating in furtherance of the object and to exchange information and advice with them;
6. do all such other lawful things as are necessary for the achievement of the object.
7. **MEMBERSHIP**
8. Membership of the Charity shall be open to all persons aged 18 years or over living within the communities of Trefonen, Treflach and Nantmawr committed to furthering the object.
9. The Steering Group may for good and sufficient reason terminate the membership of any individual, provided that the individual concerned shall have the right to be heard by the Steering Group, accompanied by a friend, before a final decision is made.
10. **SUBSCRIPTION**

There shall be no membership subscription.

1. **STEERING GROUP**
2. The Charity shall be managed by a Steering Group of volunteers. **For the initial document these people** came forward from a public meeting and publicity issued initially by the Oswestry Rural Parish Council. **Subsequently a smaller group of volunteers proves sufficient for the maintenance and updating of the document.**
3. The Steering Group shall initially consist of a Co-ordinator, a Treasurer (‘the Officers’) and not more than 20 other members. **The Group undertaking the maintenance and updating will be much smaller.**
4. If vacancies occur among the Officers, the Steering Group shall have the power to fill them from among its members.
5. The Steering Group may co-opt sufficient members of the Charity to serve on the Steering Group in the furtherance of its object.
6. All members of the Steering Group shall retire from office on the completion of the object.
7. **STEERING GROUP MEETINGS**
8. The Steering Group shall hold such meetings as are necessary for the satisfactory and effective completion of its object.
9. There shall be a quorum when at least one third of the members of the Steering Group or three members of the Steering Group, whichever is the greater, are present at a meeting.
10. Every matter shall be determined by a majority of the members of the Steering Group present and voting. In case of equality of votes the Co-ordinator shall have a second or casting vote.
11. Notes shall be kept as a record of the proceedings of the meetings of the Steering Group.
12. **GENERAL AND SPECIAL GENERAL MEETING**

The Steering Group may at any time call a general or a special general meeting of the Charity stating the business to be discussed. A special meeting may also be called by the Co-ordinator if a written request is received from at least 10 members. At least 14 days notice shall be given for special general meetings.

1. **FINANCE**
2. All monies raised by or on behalf of the Charity shall be applied to further the object of the Charity and for no other purpose.
3. **Initially** the funds of the Charity including all donations and contributions shall be paid into an account operated by the Steering Group in the name of the Charity at such bank as the Steering Group shall from time to time decide. **From September 2015 money will be paid into and held on behalf of the Group in the Village Hall (registered charity number 522575) Grants account**
4. **All expenditure must be authorised by either a meeting of the Steering Group or both the Co-ordinator and Treasurer.**
5. The Steering Group shall:
6. keep accounting records
7. prepare an annual statement of accounts
8. have the accounts independently examined as necessary
9. **AMENDMENTS**

Any amendment to the constitution shall require the approval of a two-thirds majority of those present and voting at a General Meeting at which it is discussed. Any resolution for the amendment of the constitution must be received by the Co-ordinator at least 21 days before the meeting at which the resolution is to be brought forward.

# DISSOLUTION

1. The Charity will be dissolved after the completion of its object.
2. Surplus funds of the Charity on its dissolution shall be given or transferred to those charitable bodies which had contributed to the funds or other charitable institution or voluntary organisation having similar objects as the members of the Charity may determine or be applied for some other charitable purpose within Trefonen, Treflach and Nantmawr.
3. **EFFECTIVENESS OF THIS CONSTITUTION**

This constitution shall take effect as if references in it to the Steering Group were references to the persons whose signatures appear at the bottom of this document.

This Constitution was adopted on the date mentioned above by the persons whose signatures appear below:

|  |  |  |
| --- | --- | --- |
| **Name (Block capitals)** | **Signature** | **Position** |
| KATHLEEN KIMBER |  | Co-ordinator |
| JOHN CRIPPS |  | Treasurer |
| JOHN MORTEN |  | Steering Group Member |
| ROBERT KIMBER |  | Steering Group Member |

8th March 2006

|  |  |  |
| --- | --- | --- |
| **Name (Block capitals)** | **Signature** | **Position** |

JEFF COURT Co-ordinator

JOHN MORTEN Treasurer

KATHLEEN KIMBER Secretary

VICTORIA GEMMELL Steering Group

 Member

ANDREW HEATON Steering Group

 Member

14 September 2015